

**OPTIONAL TEMPLATE FOR APPLYING PUBLIC BENEFIT ENTITY SIMPLE FORMAT REPORTING –
ACCRUAL (NOT-FOR-PROFIT)**

STEP ONE - BASIC INFORMATION

Please complete the following information for your entity, this will then flow into the Performance Report.

Full name of organisation

SeniorNet Hutt City Inc

For the year ended

31 March 2025

SeniorNet Hutt City Inc

Entity Information

"Who are we?", "Why do we exist?"

For the year ended 31 March 2025

Legal Name of Entity:*	SeniorNet Hutt City Inc
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Other Name of Entity (if any):	
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Type of Entity and Legal Basis (if any):*	Incorporated Society
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Registration Number:	Charities Registration No CC25242
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Entity's Purpose or Mission: *
<ul style="list-style-type: none">•To teach computer skills to older adults in an enjoyable and friendly way.•To give older adults the opportunity to learn skills that will enable them to contribute their knowledge and wisdom to society.•To offer a means for older adults to communicate and make new friends through on-line communication.•To conduct research on the use of technology by older adults.•To do all such things as may be deemed necessary to attain and complement the above objectives.

Entity Structure: *
The Society is governed by an elected Executive Committee. The Executive Committee meets regularly and oversee all activities associated with the Society's objectives and finances. A General Meeting of members is held each year. The current principal officers of the Society are: Barry Mawer and Geoff Bartlett (chair/committee secretary) and Philip O'Brien (treasurer). Sharon Gill is secretary.

SeniorNet Hutt City Inc

Entity Information

"Who are we?", "Why do we exist?"

For the year ended 31 March 2025

Main Sources of the Entity's Cash and Resources:*

SeniorNet Hutt City Inc. receives funds from membership Subscriptions, course fees and such other funding as may be obtained from funding agencies from time to time.

Course fees are constrained by the financial means of our population base and are designed to provide income for the Society in line with the members' financial position.

Main Methods Used by the Entity to Raise Funds:*

Subscriptions

Course fees

Interest

Entity's Reliance on Volunteers and Donated Goods or Services: *

We have a group of tutors and assistant tutors. Tutors are selected based on their existing knowledge or are assisted to develop the necessary knowledge and skills to tutor in the subjects being taught.

SeniorNet Hutt City Inc

Entity Information

"Who are we?", "Why do we exist?"

For the year ended 31 March 2025

Additional Information*

SeniorNet Hutt City Inc. has operated continuously in Lower Hutt City since 1999. During that time many hundreds of older adults have been assisted in line with the Society's objectives.

As of March 2025, there were 185 current members.

Contact details

Physical Address:	1st floor, MacKay House, cnr Queen's Drive and Bunny Street, Lower Hutt
Postal Address:	1st floor, MacKay House, cnr Queen's Drive and Bunny Street, Lower Hutt
Phone/Fax:	04 560 3160
Email/Website:	huttcity@seniornet.nz www.seniornet-huttcity.org.nz
	
	

SeniorNet Hutt City Inc
Statement of Service Performance Page 2
"What did we do?", When did we do it?"
For the year ended
31 March 2024

Description of the Entity's Outcomes*:

As of March 2025, there were 185 current members. Benefits offered to members include:

- Courses, classes, and individual tuition on technology related subjects.
- Bi-monthly social gatherings with a guest speaker.
- Quarterly newsletters.
- Weekly emails with the monthly class schedule and other items of interest

Description and Quantification (to the extent practicable) of the Entity's Outputs:*	Actual*	Budget	Actual*
	This Year	This Year	Last Year
Total Learner Hours	450		709
Members who have attended 1 or more classes this Financial year	90		126
Tutors	8		11
Total Classes	71		143
Total Tutor Hours	188		344

Additional Output Measures:

Additional Information:

SeniorNet Hutt City Inc
Statement of Financial Performance
"How was it funded?" and "What did it cost?"
For the year ended
31 March 2025

	Note	Actual* 2024-2025 \$	Budget This Year \$	Actual* Last Year \$
Receipts				
Course Fees		1,595		2,590
Subscriptions		4,340		5,370
SeniorNet Federation Learning Hours		609		1,635
Donations		50		508
Grants-Operational Expenses				-
Grants-expended				
Surplus Hardware sold		1,100		
Interest		3,630		2,529
Fed AGM				345
Library Social Mornings		206		213
Total Receipts		11,530	-	13,190
Payments				
Advertising				421
Capitation Fee		921		921
Office Expenses		293		272
Insurance				
Printing and Stationary		88		58
Electricity		1,286		996
Rent		14,278		13,678
Hardware		49		68
Software		121		185
Telephone/Internet		1,170		1,164
FederationAGM		81		565
SeniorNet Hutt City AGM		330		459
Total Payments		18,617	-	18,787
Cash Surplus/(Deficit) for the Year*		(7,087)	-	(5,597)

SeniorNet Hutt City Inc

Statement of Resources and Commitments

"What the entity owns?" and "What the entity owes?"

As at
31 March 2025

	Note	Actual* This Year \$	Budget This Year \$	Actual* Last Year \$
Resources				
Current Account		16,391		23,477
Term Deposit Accounts		39,981		39,981
Office Equipment, TV and fridge (approx.)		3,700		4,800
Total Resources		<u>60,072</u>		<u>68,258</u>
Commitments				
Rent of Premises*		12720		16800

* The club moved premises shortly after balance date, and signed a lease until 31 May 2026 for lower rent. These amounts represent the total sums of the rents which the Society will be legally liable to pay per the respective lease agreements in force at the respective balance dates. Plus in the case of the 2025 year, the lease agreement was entered into after the balance date and before the preparation of this report. **These amounts represent the total sums of the rents which the Society will be legally liable to pay per year as agreed.**

SeniorNet Hutt City Inc
Statement of Accounting Policies
"How did we do our accounting?"
For the year ended
31 March 2025

Basis of Preparation*

SeniorNet Hutt City Inc has elected to apply PBE SFR-C (NFP) Public Benefit Entity Simple Format Reporting - Cash (Not-For-Profit on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$140,000. All transactions in the performance report are reported using the cash basis of accounting. The performance report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Goods and Services Tax(GST)

SeniorNet Hutt City Inc is not registered for GST. Therefore amounts recorded in the Performance Report are inclusive of GST(if any)

Income Tax

SeniorNet Hutt City Inc is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exceptions

Changes in Accounting Policies*

The basis of accounting has been changed from accrual (tier 3) to cash (tier 4). This is because the club no longer receives un-expended grants and is very small.