

## CD Burning

### Objectives

To enable students to become familiar with the various programs by which files such as documents, pictures or music can be copied (burned) to CDs.

### Description

The course is in three weekly parts which may be taken separately or together.

- Using the built-in Windows method of burning any type of files to CDs.
- Using Windows Media Player to create a playlist of your choice from one or more Music CDs and burning it to another CD. This also covers the subject of music copyright.
- Using Nero Express to burn a combination of audio and data files to a CD.

At any one time, the course or part course will be run on computers using a particular version of the Windows Operating System, XP, Vista or Windows 7. You should ensure that the particular course you are applying for is based on the same Operating System as your home computer

### Prerequisites

Basic computer skills are required including the use of the keyboard and the mouse, the use of the desktop icons to launch an application and familiarity with the Save and Save As procedures.